

Review object

General

Date	October 2024 – March 2025
Review type	Services in Portfolio + service selection criteria + Portfolio processes
Reason for review	Regular interval
Reviewer(s)	WG Service Portfolio <i>Lead: Laura Marie Holz (LH)</i>

Results

Preliminary results	<p>Update Service Information as indicated in the corresponding table below</p> <p>Points regarding specific services:</p> <ul style="list-style-type: none"> REMS (DKFZ) & Container Runtime (FZJ) will be offboarded as requested by Service Providers B2Share (FZJ) becomes a pilot service since no connection to Helmholtz AAI is yet established Helmholtz KG & unHIDE (FZJ) becomes a Fully integrated service HAICORE services (FZJ) need to be discussed due to no connection to Helmholtz AAI and lacking characteristic of Cloud services OpenStack (FZJ) switches resources from HDF Cloud to JSC-Cloud, thus resulting in a bunch of service information changes. Service Card Review will be repeated. WebODV (AWI) is back online after a longer period of not being available due to restructuring/update <p>Adapt Process Framework</p> <ul style="list-style-type: none"> Condense Exclusion criteria regarding legal aspects, simplify criterion regarding connection to Helmholtz AAI Drop Weighting & Information criteria since they are not used <p>Adapt fields in Plony</p> <ul style="list-style-type: none"> Restructure Application form & Service Canvas, reduce number of fields
Recommendations for HIFIS	Implement changes in Process Framework and Plony
Recommendations for service provider(s)	/
Final results	No changes compared to preliminary results
Additional comments	/

Approval of Process Framework adaptation (if applicable)

Date	29.04.2025
Approved by HIFIS Coordinators	Via Mail by P. Neumann & U. Konrad

Service Portfolio Review checklist – All services in Service Portfolio

Change Requests regarding Service Information are exported from Plony and saved in one file, see [here](#)

Service Pipeline

Services in Pipeline	Service Provider	All Exclusion Criteria still fulfilled	Recommendations	Comment
Kadi4MAT	KIT	Yes	Push Service Onboarding	/
LabInfrastructure Insight LI2	GFZ	Yes	Push Service Onboarding	/
Lambda-Miner	UFZ	Yes	Service Integration started but service wasn't yet connected to Helmholtz AAI. Merging local accounts with Helmholtz accounts was decided to be no option, so service integration is paused until Helmholtz AAI connection is established.	/

Service Catalogue

Services in Catalogue	Service Provider	If Pilot Service, for which time?	All Exclusion Criteria still fulfilled	Recommendations	Comment
B2Share	FZJ	/	No	<p>Service isn't connected to Helmholtz AAI but uses b2access for login. Therefore the service can only be a pilot service at the moment. Service type needs to be changed accordingly.</p> <p>User access consequently cannot be „Login via Helmholtz ID & Go“ but should be changed to „Proposal or further actions needed“</p> <p>Accept further Change Requests in Plony</p>	/
Blablador	FZJ	Pilot service since 25.06.24*	Yes	<p>Adapt user support mail to support@hifis.net since the service is now using HIFIS Helpdesk for 1st Level Support</p> <p>Accept further Change Requests in Plony</p>	/
BwSync& share (Nextcloud)	KIT	/	Yes	Accept Change Requests in Plony	/
Collabtex (Overleaf)	HZDR	/	Yes	<p>Change service category to „Publish“</p> <p>Accept further Change Requests in Plony</p>	/

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Services in Catalogue	Service Provider	If Pilot Service, for which time?	All Exclusion Criteria still fulfilled	Recommendations	Comment
Compute Projects	FZJ	/	Yes	Deny requested deletion of „Additional information“ field content since the content is used for Public Service Portfolio Accept further Change Requests in Plony	/
Container-Runtime on HAICORE	KIT	Pilot service since 25.06.24*	Yes	Accept Change Requests in Plony	/
Container Runtime	FZJ	/	/	Service Provider requested Service Offboarding. Service will be retired soon.	/
Data Projects	FZJ	/	Yes	Accept Change Requests in Plony	/
dCache InfiniteSpace	DESY	Pilot service since 25.06.24*	Yes	User access should be „Login via Helmholtz ID & Go“ rather than „Proposal or further actions needed“ Accept further Change Requests in Plony	/

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Services in Catalogue	Service Provider	If Pilot Service, for which time?	All Exclusion Criteria still fulfilled	Recommendations	Comment
Earthquake Explorer	GFZ	Pilot service since 13.11.24	Yes	No changes of Service information since service only onboarded after review was started	/
FileSender	DKFZ	/	Yes	Accept Change Requests in Plony	/
GIPP Experiment Database	GFZ	Pilot service since 12.11.24	Yes	No changes of Service information since service only onboarded after review was started	/
GPU compute Service	HZDR	/	Yes	Set „User Access“ to „Login via Helmholtz ID & Go“ after consultation with Service Owner Accept further Change Requests in Plony	/
Gravity Information Service (GravIS)	GFZ	/	Yes	No changes of Service information since service only onboarded after review was started	/
HAICORE	FZJ	/	No	Service is not connected to Helmholtz AAI. Will be discussed how to handle HAICORE related services in Helmholtz Cloud in future. Accept Change Requests in Plony	/

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Services in Catalogue	Service Provider	If Pilot Service, for which time?	All Exclusion Criteria still fulfilled	Recommendations	Comment
HAICORE	KIT	/	Yes	Accept Change Requests in Plony	/
Helmholtz Codebase (GitLab)	HZDR	/	Yes	Accept Change Requests in Plony	/
Helmholtz Imaging CONNECT	DESY	Pilot service since 09.07.24	Yes	Suggest to use „ https://connect.helmholtz-imaging.de/login/ “ as „Link to service for usage“ to avoid duplication of link for user documentation and service usage Accept further Change Requests in Plony	/
Helmholtz KG & unHIDE	FZJ	Pilot service since 09.07.24	Yes	Service becomes Fully Integrated Service, all exclusion criteria is fulfilled Accept Change Requests in Plony	/
Helmholtz RSD	GFZ	/	Yes	Suggest to adapt „Link to service for usage“ to directly guide users to the service's login page (rather than an informational page) Accept further Change Requests in Plony	/

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Services in Catalogue	Service Provider	If Pilot Service, for which time?	All Exclusion Criteria still fulfilled	Recommendations	Comment
HIFIS Events (Indico)	DESY	/	Yes	Accept Change Requests in Plony	/
HIFIS Helpdesk (Zammad)	HZDR	/	Yes	Accept Change Requests in Plony	/
International Centre for Global Earth Models (ICGEM)	GFZ	/	Yes	No changes of Service information since service only onboarded after review was started	/
JuChat (Rocket.Chat)	FZJ	/	Yes	Accept Change Requests in Plony	/
Jupyter on HAICORE	KIT	/	Yes	Accept Change Requests in Plony	/
Jupyter (JupyterHub)	DESY	/	Yes	Accept Change Requests in Plony	/
JupyterHub	FZJ	/	Yes	Accept Change Requests in Plony	/
LimeSurvey	DKFZ	/	Yes	Accept Change Requests in Plony	/
LimeSurvey	HMGU	Pilot service since 25.06.24*	Yes	Transfer text from field „User Access – Description“ to „Preconditions – Description“ since „User Access – Decsription“ is overwritten by standard text for „Login via Helmholtz ID & Go“ Accept further Change Requests in Plony	/

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Services in Catalogue	Service Provider	If Pilot Service, for which time?	All Exclusion Criteria still fulfilled	Recommendations	Comment
Mattermost	HZDR	/	Yes	Accept Change Requests in Plony	/
Notes (HedgeDoc)	DESY	Pilot service since 25.06.24*	Yes	Accept Change Requests in Plony	/
nubes (Nextcloud)	HZB	/	Yes	Accept Change Requests in Plony	/
Ocean and Climate Sensor Management	AWI	Pilot service since 23.09.24	Yes	<p>Since no Operation KPI is yet provided, the service has to stay a pilot service. Therefore, the requested change to become a Fully integrated service is denied.</p> <p>Since manual action is required after Login via Helmholtz ID, „User access“ cannot be „Login via Helmholtz ID & Go“ but should be changed to „Proposal or further actions needed“</p> <p>Accept further Change Requests in Plony</p>	/

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Services in Catalogue	Service Provider	If Pilot Service, for which time?	All Exclusion Criteria still fulfilled	Recommendations	Comment
OpenStack (HDF Cloud)	FZJ	/	Yes	Resources are shifted from HDF Cloud to JSC Cloud which leads to quite a lot of service information changes. Service Card Review will be repeated to check whether new service card is fine. Accept Change Requests in Plony	/
PHILEAS-Storage	FZJ	/	Yes	User access should be „Login via Helmholtz ID & Go“ rather than „Proposal or further actions needed“ Accept further Change Requests in Plony	/
Rancher managed Kubernetes	DESY	/	Yes	User access should be „Login via Helmholtz ID & Go“ rather than „Proposal or further actions needed“ Accept further Change Requests in Plony	/

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Services in Catalogue	Service Provider	If Pilot Service, for which time?	All Exclusion Criteria still fulfilled	Recommendations	Comment
SciFlow	HZB	/	Yes	<p>Suggest to adapt „Link to service for usage“ to directly guide users to the service's login page (rather than an informational page)</p> <p>Update list of centers that already have access to SciFlow Pro</p> <p>Accept further Change Requests in Plony</p>	/
Sensor Management System	GFZ	/	Yes	Accept Change Requests in Plony	/
Sensor Management System	UFZ	Pilot service since 12.11.24	Yes	No changes of Service information since service only onboarded after review was started	/
Sync & Share (Nextcloud)	DESY	/	Yes	Accept Change Requests in Plony	/
Timeseries Management	GFZ	Pilot service since 06.09.24	Yes	Accept Change Requests in Plony	/

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Services in Catalogue	Service Provider	If Pilot Service, for which time?	All Exclusion Criteria still fulfilled	Recommendations	Comment
webODV	AWI	/	Yes	Service re-onboarded after some time of not being available in December 2024. Accept Change Requests in Plony	/

*date when info mail on legal framework and possibility to become a fully integrated service was sent

Retired Services

Discontinued/ Retired Services	Service Provider	Status	Offboarding Date	Data deletion done	Recommendations	Comment
REMS	DKFZ	Discontinued	tbd	tbd	Perform Offboarding process	/
Container-Runtime	FZJ	Discontinued	tbd	tbd	Perform Offboarding process	/

Service Portfolio Review checklist – service selection criteria

Exclusion criteria

Exclusion criteria	Old content	New content	Reason for change(s)	Recommendations	Comment
<p>Service is provided for free</p> <p>Service is not offered with the intention of gaining profits</p> <p>Service is free of advertisement; use of the service is independent from the display or consumption of not earmarked content</p> <p>Personal data which is necessary for service operation can be processed in compliance with GDPR</p>	Former four individual criteria will be merged into one criterion (Service is provided for free) and one Plony field, with a field description text in line with chapter 4.2 of Legal Framework		Simplification for users, alignment with Legal Framework	Conduct suggested changes	/

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Exclusion criteria	Old content	New content	Reason for change(s)	Recommendations	Comment
Service Provider commits to fulfill quality standards in service provisioning	Criterion is shifted to Service Canvas (see table below in Chapter "Service Portfolio Review checklist – Plony")		It doesn't help us if service quality is committed in the Application Form but other exclusion criteria cannot be fulfilled and service can therefore not become a Helmholtz Cloud Service > therefore ask for service quality commitment later	Conduct suggested changes	/
Service supports automatic user provisioning via Helmholtz	Criterion is renamed to "Helmholtz ID Statement" (see table below in Chapter "Service Portfolio Review checklist – Plony")		Be more specific: if service has login we want to ensure that Helmholtz ID is used	Conduct suggested changes	/
Service supports automatic user deprovisioning	Criterion is shifted to Service Canvas (see table below in Chapter "Service Portfolio Review checklist – Plony")		Deprovisioning is a topic that might need consulting and is handled during Service Integration – therefore is rather a topic for Service Canvas	Conduct suggested changes	/
Service provider has a backup strategy/process established	Criterion is shifted to Service Canvas (see table below in Chapter "Service Portfolio Review checklist – Plony")		Only free text field in Application Form that keeps us from implementing more automation in the Onboarding process > therefore shift to Service Canvas	Conduct suggested changes	/

Weighting criteria

Weighting criteria were originally thought to prioritize service integration. Actually, there has not yet been the need to prioritize service integration / it depends a lot on the Service Provider('s input) how service integration is prioritized. Therefore it was decided to drop measuring Weighting criteria.

In course of the restructuring of the Plony forms (Application Form & Service Canvas) the fields measuring Weighting criteria were accordingly deprecated. The fields can be re-activated if it is required in future to measure Weighting criteria again.

Information criteria

As described above for Weighting criteria, the same is true for Information criteria. Information was not used for anything and will therefore not be collected anymore.

Service Portfolio Review checklist – Portfolio processes

Portfolio processes	Change(s) of	Old content	New content	Reason for change(s)	Technical adaptations required	Re-commendations	Comment
Whole Process Framework	Adapt spelling from BE to AE	Change spelling from BE to AE, e.g. change all “centre(s)” to “center(s)”		Was decided within HIFIS to use AE in future	Change in Process Framework	Conduct suggested changes	/
Chapter “List of Abbreviations” in Process Framework	Adapt abbreviation of GFZ	Helmholtz Centre Potsdam— German Research Centre for Geosciences GFZ Helmholtz Centre for Geosciences		Official name of GFZ changed	Change in Process Framework	Conduct suggested changes	/
	Adapt abbreviation of Jülich	Jülich FZJ		FZJ is the official abbreviation of Jülich	Change in Process Framework	Conduct suggested changes	/
Chapter “Service Catalogue” in Process Framework (Service Portfolio Management > The service catalogue and its structure)	Plony & Portal Screenshots	Update outdated Screenshots		Screenshots outdated	Change in Process Framework	Conduct suggested changes	/

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Portfolio processes	Change(s) of	Old content	New content	Reason for change(s)	Technical adaptations required	Re-commendations	Comment
Chapter “Service Recruiting Process” in Process Framework (Processes regarding the service portfolio)	Fix format	Fix malformed bullet point list	Fix format	Change in Process Framework	Conduct suggested changes	/	
	Add sentence about dropping service ideas	Add sentence: Service ideas will be dropped after one year of no further requests and less than two requests in total. This is done to keep service idea list up-to-date.	Was not yet defined, yet needed	Change in Process Framework	Conduct suggested changes	/	
Chapter “Onboarding process for new services” in Process Framework (Processes regarding service portfolio)	Plony Screenshots	Update outdated Screenshots of Service Canvas	Screenshots outdated	Change in Process Framework	Conduct suggested changes	/	
	Adapt list of exclusion criteria	Adapt list according to changes described above (see chapter “Service Portfolio Review checklist – service selection criteria”)	Exclusion criteria will be changed	Change in Process Framework	Conduct suggested changes	/	
	Remove Weighting and Information criteria	Remove table with Weighting criteria and Information criteria	Weighting criteria and Information criteria are dropped	Change in Process Framework	Conduct suggested changes	/	
	Rewrite section “the service selection criteria”	The criteria are divided into three criteria types: Exclusion criteria, Weighting criteria and	Remove weighting and information criteria from the texts	Change in Process Framework	Conduct suggested changes	/	

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Portfolio processes	Change(s) of	Old content	New content	Reason for change(s)	Technical adaptations required	Re-commendations	Comment
		<p>Information criteria. Whereas Exclusion criteria are required to be fulfilled (otherwise the service cannot become part of the Helmholtz Cloud Service Portfolio), services earn points through fulfilling Weighting criteria. Information criteria do not influence the selection of service but are only used for informational purpose. The points earned through fulfilling Weighting criteria determine the service's rank in the Service Integration List. The information required to evaluate the exclusion service selection criteria are gathered during the Onboarding process, via the Application Form for Exclusion criteria and via the Service Canvas for Weighting and Information criteria.</p>					
	Application Form fields table	Remove table and replace by link to Application Form in Plony		Avoid having to keep information up-to-date in	Change in Process	Conduct suggested	/

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Portfolio processes	Change(s) of	Old content	New content	Reason for change(s)	Technical adaptations required	Re-commendations	Comment
				different places; Plony is the “source of truth”	Framework	changes	
Chapter “Operation of Services” in Process Framework (Processes regarding service portfolio)	Update rights matrix	Update rights matrix regarding changes during operation: adapt to changed Plony fields		Plony fields have changed and rights matrix has to be adapted accordingly	Change in Process Framework	Conduct suggested changes	/
Chapter “Review process for the service portfolio” in Process Framework (Processes regarding service portfolio)	Update review checklist	Updated formatting and remove Weighting & Information criteria tables		Weighting criteria and Information criteria are dropped	Change in Process Framework	Conduct suggested changes	/

Service Portfolio Review checklist – Plony

Mock Ups of new forms, see [here](#)

Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
Application Form	General	Add sections „Exclusion Criteria“		Improve structure of Application Form fields	Add section	Conduct suggested changes	/
	Software Name	Shift field from Service Canvas to Application form		Since Software Name is used in Cloud Portal (prior to service name), it should also be part of the Application Form	Shift field to Application Form	Conduct suggested changes	/
	Service Provider	Should be automatically filled with the Helmholtz Centre associated to the user logged		Information can be technically prefilled, thus saving time for the Service Provider while filling out the Application Form	Implement automatic filling of Service Provider field	Conduct suggested changes	/
	Service Type	Shift field to Service Canvas, Tab „Service Integration“ Field should be calculated automatically, based on how the exclusion criteria fields are filled out > Service Integration Managers can adapt the Service Type		Service type depends on how exclusion criteria are fulfilled and therefore should be calculated based on them	Shift field to Service Canvas, Implement automatic calculation of service type based on exclusion criteria	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	Planned Provision Time	Shift field to Service Canvas, Tab „Service Card“ Rename field to „Committed Provision Time“ with field description text: „Please indicate how long you commit to provide your service in Helmholtz Cloud. Please note that you can extend the indicated time via Change Request at any time. The committed provision time will be reviewed during the yearly regular Service Portfolio review.“ Field type should be Date (at least month/year)		Planned provision time was not used and never updated – should instead rather be the committed provision time that is regularly checked and adapted during the regular Service Portfolio Review	Shift field to Service Canvas, adapt Field name, Field description text and field type	Conduct suggested changes	/
	Service Readiness	Shift field to section „Exclusion Criteria“		Improve structure of Application Form fields	Shift field to section “Exclusion Criteria” in Application Form	Conduct suggested changes	/
	Quality Standards in Service Provisioning	Shift field to Service Canvas, Tab „Organizational Information“, Section „Service Quality“		Bundle Service Quality indicators in one section	Shift field to Service Canvas	Conduct suggested changes	/
	Documentation existing	Drop field since „User documentation link“ is collected in Service Canvas		Relevant information is collected with another field	Drop field	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	Free Provision Statement, No profit-gaining Statement, Personal Data Processing Statement, Free of Advertisement Statement	Former four individual criteria will be merged into one criterion with description text in line with chapter 4.2 of Legal Framework New criterion (field) name: Free Provision Statement New criterion (field) description: "The service has to be provided according to the "Ruleset of the Helmholtz Cloud". Please state whether your service fulfills this the following criteria:" New field type: multiple choice field Answer options: "no payment.", "no advertisement.", "no further profit gain." All answer options need to be selected to fulfill this exclusion criterion. Shift field to "Exclusion Criteria" section		Simplification for users, alignment with Legal Framework	Merge fields to one, adapt field name and field description, shift field to section "Exclusion Criteria" in Application Form	Conduct suggested changes	/
	Ensured Support Statement	Shift field to section „Exclusion Criteria“		Improve structure of Application Form fields	Shift field to section "Exclusion Criteria" in Application Form	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	User Provisioning via Helmholtz AAI	Field is renamed to “Helmholtz ID Statement” with field description text: “Please state whether you are willing to use Helmholtz ID for Login (only applicable for services with Login)”		Be more specific: if service has login we want to ensure that Helmholtz ID is used	Adapt field name and field description text	Conduct suggested changes	/
	User Deprovisioning	Field is shifted to Service Canvas, tab “Service Integration” since User Deprovisioning is a topic within Service integration and might need consulting		Deprovisioning is a topic that might need consulting and is handled during Service Integration – therefore is rather a topic for Service Canvas	Shift field to Service Canvas	Conduct suggested changes	/
	Backup Strategy	Field is shifted to Service Canvas, tab “Service Card”, section “Availability & Backups” to remove free text fields from Application Form (thus enabling to directly start filling out Service Canvas when Application Form only includes fields that can be proven to fulfill exclusion criteria by Plony)		Only free text field in Application Form that keeps us from implementing more automation in the Onboarding process > therefore shift to Service Canvas	Shift field to Service Canvas	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
Service Canvas	General	Restructure tabs from „1“, „2“, „3“, „4“ to „Service Card (public)“, „Service Integration (not public)“, „Organizational Information (not public)“ with sections: „General“, „How to get access“, „Limitations“, „Availability & Backups“, „Sidebar Information“, „Fields that are not displayed but used in background“, „Compliance & Security“, „Communication“, „Responsibilities“, „Service Quality“, „Other“		Improve structure in Service Canvas, put all Service Card fields in one tab to simplify understanding of which fields are displayed in Cloud Portal	Restructure tabs + sections	Conduct suggested changes	/
		Service Canvas should be available as soon as Application Form is sent and all exclusion criteria are fulfilled (without further manual checks from Service Portfolio Management). Check whether all exclusion criteria are fulfilled needs to be technically implemented. Status „Application received“ can be removed.		Reduce manual steps and speed up Onboarding process	Implement automatic check of exclusion criteria, remove status „Application received“	Conduct suggested changes	/
		Implement green info box in tab „Service card“ with text: „Information on this tab is public (unless indicated otherwise)“ Remove „public“ flags and text „Content of this field will be published“ in individual fields		Consolidation, avoid double information in different places	Implement green box	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
		Implement green info box in tab „Service integration“ with text: „Here you find all fields for the preparation of the technical Service Integration. Please fill them out as far as possible. The Service Integration Manager will contact you to go over the integration's tasks. The steps will be monitored in a HIFIS Mattermost Board (<i>Invite Link to Mattermost Board</i>). If you need assistance in accessing Mattermost, please contact support@hifis.net“		Give additional information/ context on SI in Plony	Implement green box	Conduct suggested changes	/
	Service Name, Software Name, Service Provider	Display fields also in Service Canvas on tab „Service Card“ with prefilled values from Application Form		Fields are part of Service Card and consequently should be displayed on the corresponding Service Canvas Tab	Display fields in Service Canvas, prefilled with values from Application Form	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	Service Logo	Adapt field description text: „Please upload your service logo to be used in Helmholtz Cloud Portal in .png or .svg format. Please do not convert a png to svg. If you don't have an individual service logo, please upload the logo of the software underlying your service.“ Allow both .png and .svg files to be uploaded Shift field to tab „Service Card“, section „General“		Converted svg files lead to malformed logos in Cloud Portal – therefore also allow png files	Adapt field description text, allow both .png and .svg files, shift field to tab “Service Card”, section „General“	Conduct suggested changes	/
	Short text for Service Card in Cloud Portal	Shift field to tab „Service Card“, section „General“		Improve structure in Service Canvas	Shift field to tab “Service Card”, section „General“	Conduct suggested changes	/
	Description (long)	Rename field to „Description“ Prefill field with value form field „Description (short)“ from Application Form Shift field to tab „Service Card“, section „General“		Avoid splitting of information (two fields in two different forms)	Rename field, implement automatic prefill, Shift field to tab “Service Card”, section „General“	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	Unique Service Characteristic	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/
	Service Category	Shift field to tab „Service Card“, section „Fields that are not displayed but used in background“		Improve structure in Service Canvas	Shift field to tab “Service Card”, section „Fields that are not displayed but used in background“	Conduct suggested changes	/
	Research Field	Shift field to tab „Service Card“, section „Fields that are not displayed but used in background“		Improve structure in Service Canvas	Shift field to tab “Service Card”, section „Fields that are not displayed but used in background“	Conduct suggested changes	/
	Keywords / Tags	Shift field to tab „Service Card“, section „Fields that are not displayed but used in background“		Improve structure in Service Canvas	Shift field to tab “Service Card”, section „Fields that are not displayed but used in background“	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	Additional Keywords/ Tags	Shift field to tab „Service Card“, section „Fields that are not displayed but used in background“		Improve structure in Service Canvas	Shift field to tab “Service Card”, section „Fields that are not displayed but used in background“	Conduct suggested changes	/
	User documentation link	Shift field to tab „Service Card“, section „Sidebar information“		Improve structure in Service Canvas	Shift field to tab “Service Card”, section „Sidebar information“	Conduct suggested changes	/
	Link to Service for Usage	Rename field to „Link to Service Login“ Adapt field description text to „Please put the link to the service login here. Please avoid links to informational pages to reduce the number of clicks a user needs to make until service usage.“ Shift field to tab „Service Card“, section „Sidebar information“		Improve structure in Service Canvas	Shift field to tab “Service Card”, section „Sidebar information“	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	Availability Checker	Shift field to tab „Service Card“, section „Fields that are not displayed but used in background“		Improve structure in Service Canvas	Shift field to tab “Service Card”, section „Fields that are not displayed but used in background“	Conduct suggested changes	/
	Initiated by	Drop field since Weighting Criteria are not measured anymore		It was decided to drop measuring Weighting criteria	Drop field	Conduct suggested changes	/
	Contact for User Support (1 st Level)	Rename field to „User Support Mail (1st Level)“ Change field type to mail address field Shift field to tab „Service Card“, section „Sidebar information“		Be more specific, Improve structure in Service Canvas	Shift field to tab “Service Card”, section „Sidebar information“	Conduct suggested changes	/
	2 nd + 3 rd Level Support	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/
	Communication with Users	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	Communication with HIFIS Helpdesk	Shift field to tab „Service Integration“		Improve structure in Service Canvas	Shift field to tab “Service Integration”	Conduct suggested changes	/
	Communication with HIFIS	Shift field to tab „Organizational information“, section „Communication“		Improve structure in Service Canvas	Shift field to tab “Organizational information”, section “Communication”	Conduct suggested changes	/
	Service Owner	Shift field to tab „Organizational information“, section „Responsibilities“		Improve structure in Service Canvas	Shift field to tab “Organizational information”, section “Communication”	Conduct suggested changes	/
	Service Manager	Shift field to tab „Organizational information“, section „Responsibilities“		Improve structure in Service Canvas	Shift field to tab “Organizational information”, section “Communication”	Conduct suggested changes	/
	Provider Manager	Shift field to tab „Organizational information“, section „Responsibilities“		Improve structure in Service Canvas	Shift field to tab “Organizational information”, section “Communication”	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	Service Levels planned	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/
	Service Levels Description	Shift field to tab „Service Card“, section „Availability & Backups“		Improve structure in Service Canvas	Shift field to tab “Service Card”, section „Availability & Backups“	Conduct suggested changes	/
	User Groups	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/
	Expected number of using centers	Drop field since Weighting Criteria are not measured anymore		It was decided to drop measuring Weighting criteria	Drop field	Conduct suggested changes	/
	Expected number of using centers - Description	Drop field since Weighting Criteria are not measured anymore		It was decided to drop measuring Weighting criteria	Drop field	Conduct suggested changes	/
	Expected number of users	Drop field since Weighting Criteria are not measured anymore		It was decided to drop measuring Weighting criteria	Drop field	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	Expected number of users - Description	Drop field since Weighting Criteria are not measured anymore		It was decided to drop measuring Weighting criteria	Drop field	Conduct suggested changes	/
	Limitations	Shift field to tab „Service Card“, section „Limitations“		Improve structure in Service Canvas	Shift field to tab “Service Card”, section „Limitations“	Conduct suggested changes	/
	Availability for external Users	Shift field to tab „Service Card“, section „Limitations“		Improve structure in Service Canvas	Shift field to tab “Service Card”, section „Limitations“	Conduct suggested changes	/
	Connected to Helmholtz AAI	Adapt list entries to: „Yes“, „Not yet, but will be connected“, „No connection/ login necessary“ Adapt field description text to: „Please state whether your service is already registered with Helmholtz AAI.“ Shift field to tab „Service Card“, section „How to get access“		Be more specific, include Services without Login, Improve structure in Service Canvas	Shift field to tab “Service Card”, section „How to get access“	Conduct suggested changes	/
	How connected to Helmholtz AAI	Adapt list entries to: „OIDC“, „SAML“, „Infrastructure Proxy“, „Other“ Adapt field description text to: „Please		Be more specific, Improve structure in Service Canvas	Shift field to tab “Service Integration”	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
		choose the technology used for the connection to Helmholtz AAI..“ Shift field to tab „Service Integration“					
	User Access	Shift field to tab „Service Card“, section „How to get access“	Improve structure in Service Canvas	Shift field to tab “Service Card”, section „How to get access“	Conduct suggested changes	/	
	User Access - Description	Shift field to tab „Service Card“, section „How to get access“	Improve structure in Service Canvas	Shift field to tab “Service Card”, section „How to get access“	Conduct suggested changes	/	
	Resilience / Off-Site Backup	Shift field to tab „Organizational information“, section „Service Quality“	Improve structure in Service Canvas	Shift field to tab „Organizational information“, section „Service Quality“	Conduct suggested changes	/	
	Service Production Status	Adapt field description text to „Please specify if the service is already in production.“	Be more specific, Improve structure in Service Canvas	Shift field to tab “Service Integration”	Conduct suggested changes	/	

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
		Shift field to tab „Service Integration“					
	VO Capability	Only show field if „Connected to Helmholtz AAI“ is answered with „Yes“ or „Not yet, but will be connected“ Adapt field description text to „Please state whether you use VOs/ groups to control access to your service.“ Shift field to tab „Service Integration“		Be more specific, Improve structure in Service Canvas	Shift field to tab “Service Integration”	Conduct suggested changes	/
	Multiple VO Capability	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/
	Requested AAI Attributes	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/
	Restricted VO Access	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/
	User deprovisioning mechanism	Only show field if „Connected to Helmholtz AAI“ is answered with „Yes“ or „Not yet, but will be connected“ Adapt field description text to: „Please		Be more specific, Improve structure in Service Canvas	Shift field to tab “Service Integration”	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
		<p>describe the procedure if users want to completely delete their accounts and associated data from the service. You can use the following questions to describe your user deprovisioning process: Read more“ with „Read more“ text: „- Can users initiate account deletion via self-service, e.g. clicking a button "Delet my account"?" - If not, how can users trigger account deletion? e.g. via mail to user support. - Please name a contact for user account deletion requests received via Cloud Portal here (e.g. User Support Service Owner) - Is there any degree of automation implemented regarding user deprovisioning? - for a complete deprovisioning of all user data at your site, would accounts outside the service also have to be deleted (e.g. infrastructure proxies, single sign-on management, LDAP etc.)?"</p> <p>Shift field to tab „Service Integration“</p>					

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	Automated Cloud triggered deprovisioning	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/
	Contact for Cloud triggered Deprovisioning	Field is integrated into field „User deprovisioning mechanism“, therefore can be dropped		Bundle fields with the same content	Drop field	Conduct suggested changes	/
	Service Operation KPI	Shift field to tab „Service Integration“		Improve structure in Service Canvas	Shift field to tab “Service Integration”	Conduct suggested changes	/
	Service value	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/
	Support in Scientific Process	Shift field to tab „Organizational information“, section „Service Quality“		Improve structure in Service Canvas	Shift field to tab „Organizational information“, section „Service Quality“	Conduct suggested changes	/
	Support in Scientific Process -	Shift field to tab „Organizational information“, section „Service Quality“		Improve structure in Service Canvas	Shift field to tab „Organizational information“, section „Service	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	Description				Quality“		
	FAIR data principles statement	Drop field since Weighting Criteria are not measured anymore		It was decided to drop measuring Weighting criteria	Drop field	Conduct suggested changes	/
	Data format	Drop field since Weighting Criteria are not measured anymore		It was decided to drop measuring Weighting criteria	Drop field	Conduct suggested changes	/
	Open Source	Drop field since Weighting Criteria are not measured anymore		It was decided to drop measuring Weighting criteria	Drop field	Conduct suggested changes	/
	IPv6 statement	Drop field since Weighting Criteria are not measured anymore		It was decided to drop measuring Weighting criteria	Drop field	Conduct suggested changes	/
	IPv6 statement - description	Drop field since Weighting Criteria are not measured anymore		It was decided to drop measuring Weighting criteria	Drop field	Conduct suggested changes	/
	IT security statement, Data protection	Merge fields to one field with: Field name „Legal Prerequisites“		Consolidation, Improve structure in Service Canvas	Merge fields, adapt field description text,	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	statement, Service Privacy Policy Statement, Data Protection Documents Statement	Field description text: „To provide a service in the Helmholtz Cloud, the service's website must meet certain compliance tasks. Please state, whether you have the following legal documents in place:“ Field type: multiple choice field Answer options: “impress”, “privacy notice”, “Declaration of Accessibility” Shift field to tab „Organizational information“, section „Compliance & Security“			Shift field to tab „Organizational information“, section „Compliance & Security“		
	Security Incident – additional information receiver	Shift field to tab „Organizational information“, section „Compliance & Security“		Improve structure in Service Canvas	Shift field to tab „Organizational information“, section „Compliance & Security“	Conduct suggested changes	/
	Storage of Service Data	Shift field to tab „Service Card“, section „Sidebar information“		Improve structure in Service Canvas	Shift field to tab “Service Card”,	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	(Location)				section „Sidebar information“		
	Service Privacy Policy - Upload	Drop field since it is not used		Avoid asking for service information that is not used – we only need to know that a Service Privacy Policy is in place, not the detailed content	Drop field	Conduct suggested changes	/
	Service Privacy Policy - Link	Drop field since it is not used			Drop field	Conduct suggested changes	/
	Operations performed for Service	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/
	Software Updates	Shift field to tab „Organizational information“, section „Service Quality“		Improve structure in Service Canvas	Shift field to tab „Organizational information“, section „Service Quality“	Conduct suggested changes	/
	Architecture Description	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/

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Part of Plony	Change(s) of Field	Old content	New content	Reason for change(s)	Technical adaptations required	Recommendations	Comment
	Architecture picture	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/
	Dependencies	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/
	Additional information	Shift field to tab „Organizational information“, section „Other“		Improve structure in Service Canvas	Shift field to tab „Organizational information“, section „Other“	Conduct suggested changes	/
	Consent for publishing to Cloud Portal	Drop field since it is not used		Avoid asking for service information that is not used	Drop field	Conduct suggested changes	/